



# Manulife Digital MPF Administration

Our Online Services enable employers to handle all MPF administration process from member enrolment, contribution data reporting, employee termination reporting^ to contact information updating, statement/report viewing and general account management.

To learn more about the digital tools that Manulife offers for employers to handle routine MPF administration matters, please scan the QR code below to view the relevant guides or videos :

Function	Guide	Demo Video
 Log in to Employer online account and get started		 ER online Service Demo-E
 For employee enrolment	 e-Enrol 1-pg(I)	 e-Enrol demo(Eng)
 For contribution making of regular submission or non-enrolled new members	 Contx 1-pg(I)	 Contx Demo-E1  Contx Demo-E2
 For member update including employee termination reporting ^	 EETERM 1-pg(E)	 EETERM Demo-E
 For rectifying calculation discrepancy	 Online CDR	
 Using Cheque Deposit Machines for MPF contribution payment	 CQM Guide-ENG	














^ Online reporting of employee termination is only applicable to termination that does not involve Severance Payment or Long Service Payment.

These demo videos are also available on our website at [www.manulife.com.hk](http://www.manulife.com.hk).  
ACT NOW to explore many other account administration functions that can be performed online.  
Log in to your account and experience the convenience of just taking a few simple steps to get things done !

## 宏利強積金行政數碼化

僱主可透過我們的網上服務平台處理由僱員登記、匯報供款資料、僱員終止受僱通知<sup>^</sup>以至更新聯絡資料、查閱結單 / 報表及一般帳戶管理等日常強積金行政事宜。

您亦可掃描以下二維碼查閱有關指南或示範影片以了解更多由宏利提供的電子工具以協助僱主處理強積行政事務。

功能	指南	示範影片
<div> 登入並開始使用您的僱主網上服務</div>		<div> e-MPF 僱主網上示範</div>
<div> 成員登記</div>	<div> e-Enrol 1-pg(1)</div>	<div> e-Enrol demo(chi)</div>
<div> 遞交定期或尚未登記之新成員的供款資料</div>	<div> Contx 1-pg(chi)</div>	<div><div> 供款捷算系統示範</div><div> 遞交尚未登記之新成員供款示範</div></div>
<div> 更新成員資料，包括匯報成員終止受僱 <sup>^</sup></div>	<div> EETERM 1-pg(C)</div>	<div> 更新成員資料示範</div>
<div> 修正供款計算差異</div>	<div> 網上計算差異報告</div>	
<div> 以「入票易」服務繳付強積金供款</div>	<div> CQM Guide-CHI</div>	

<sup>^</sup> 網上匯報成員終止受僱只適用於不涉及長期服務金 / 遣散費之個案

示範影片亦可見於宏利網頁 [www.manulife.com.hk](http://www.manulife.com.hk).

立即行動！只需幾個步驟，您便可登入僱主網上帳戶，體驗各種經網上管理行政事務的方便。